

May 14, 2019

On Tuesday, May 14, 2019 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

The Agenda was as follows:

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Accept the Minutes of the Previous Regular Meeting, April 17, 2019
8. Planning Commission
9. Consider Adopting an Ordinance Prohibiting Loose Stock Within the Boundaries of Sabine Parish
10. Consider Adopting an Ordinance Providing a Sales Tax Exemption for WATCO-Sabine Council on Aging, Inc.
11. Reappoint Mrs. Paula Hardee, Mr. Valmore Byles, and Mrs. Lorene Jones to the Sabine Parish Library Board
12. Review Bids Received and Award Contract for New Accounting Software
13. Consider the Transfer of \$400,000 from the General Fund to the Individual Road Funds
14. Review Bids Received for Purchase of End-Dump Trailer
15. Consider a Policy for Pipelines Crossing Parish Roads
16. Consider the Creation of a Position for a "Master Mechanic"
17. Discuss Ammie Lane
18. Authorize Payment of Approved Bills
19. Appropriate Sales Tax Transfer for May Operations (\$230,000)
20. Committee Reports
21. Operations:
22. Adjournment

1. Call to Order

President Ronald L. Bison called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: Willes Funderburk, Mike McCormic, "Charlie" Brown, William E. Ruffin, "Ronny" Bison, Eric Garcie, Ricky "K-Wall" Sepulvado, Kenneth M. Ebarb, and "Randy" Byrd.

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Charlie Brown.

5. Amend the Agenda

There was no amendment to the agenda.

Police Jury President, Ronald L. Bison, allowed a period of public comment on any item on the agenda. Mr. Bison advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire.

Mrs. Linda McCormic noted the negative comments that are being made concerning the Police Jury and she suggested that the Jury place information with various media outlets to inform the public of the work done for the parish.

Mr. Johnny Corley discussed an issue he had with the travel routing allowed on a road permit.

Ms. Katie Lombardino inquired about the responsibility of haulers to repair roads damaged by their activities.

Mr. Bradley Matkin commented about damage to his truck as a result of a washed-out culvert on Plainview Road.

Ms. Denise Clayton discussed the condition of various roads and the work done to repair them.

Mr. Bo Stewart commented on the condition of Plainview Road.

Mr. Kelly Stewart commented on the condition of Anthony Road.

6. Adopt the Agenda

Resolution No. 8305

Motion by Ebarb and seconded by Funderburk to adopt the agenda.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

7. Accept the Minutes of the Previous Regular Meeting, April 17, 2019

All Police Jurors have previously been provided a written copy of the minutes of the regular meeting held on April 17, 2019.

Resolution No. 8306

Motion by Byrd and seconded by Brown to accept the minutes of the regular meeting held on April 17, 2019.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

8. Planning Commission

No member of the Sabine Parish Planning Commission was present.

9. Consider Adopting an Ordinance Prohibiting Loose Stock Within the Boundaries of Sabine Parish

The District Attorney, Mr. Don Burkett, has requested that the Police Jury consider adopting an ordinance that would prohibit loose stock within the boundaries of Sabine Parish.

Mr. Garcie, Mr. Funderburk and Mr. Ebarb voiced their concern that a public election might need to be held in Ward 8 concerning this matter.

Secretary Weatherford provided the jurors a draft of a proposed ordinance which he will forward to District Attorney Don Burkett for review and approval. He also assured the jurors that he would contact Mr. Burkett and obtain his opinion concerning the need for an election prior to any Police Jury action.

Resolution No. 8307

Motion by Ebarb and seconded by Funderburk to table consideration of an ordinance prohibiting loose stock within the boundaries of Sabine Parish until the jury receives guidance from the District Attorney.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

10. Consider Adopting an Ordinance Providing a Sales Tax Exemption for WATCO-Sabine Council on Aging, Inc.

Mr. Ebarb reminded the jury that the furnishing of repairs, including parts, to railcars when the repaired railcar is delivered to the customer in another state either by common carrier or the repair dealer’s own vehicle had been exempted during the April meeting, Ordinance 6 of 2019, from the one percent (1%) sales tax for the Parish.

The Sabine Council on Aging, Inc. assesses a one-fourth of one percent (1/4%) sales and use tax on these repairs as established by Ordinance No. 3 of 2012 which was adopted by the Police Jury of the Parish of Sabine on December 19, 2012. WATCO has requested an exemption for this sales tax.

Secretary Weatherford provided all jurors a copy of a draft ordinance to amend Ordinance No. 3 of 2012 to provide a tax exemption for these repairs.

Mr. Ebarb expressed his concern that the tax exemption should be executed by the Sabine Council on Aging, Inc. rather than the Sabine Parish Police Jury.

Secretary Treasurer Weatherford requested that this matter be tabled pending an opinion from the District Attorney as to whether the police jury or the Sabine Council on Aging, Inc. should execute the tax exemption.

Resolution No. 8308

Motion by Ebarb and seconded by Byrd to table consideration of an ordinance providing a sales tax exemption of one-fourth of one percent (1/4%) sales and use tax assessed for the Sabine Council on Aging, Inc. on repairs performed by WATCO until the jury receives guidance from the District Attorney.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

11. Reappoint Mrs. Paula Hardee, Mr. Valmore Byles, and Mrs. Lorene Jones to the Sabine Parish Library Board

The Sabine Parish Police Jury has received letters, dated April 18, 2019, from the Sabine Parish Library Board of Trustees requesting that Mrs. Paula Hardee, Mr. Valmore Byles, and Mrs. Lorene Jones be reappointed to the Library Board for another five-year term. Their terms end May 17th, 2019.

Resolution No. 8309

Motion by Ruffin and seconded by Ebarb to reappoint Mrs. Paula Hardee, Mr. Valmore Byles, and Mrs. Lorene Jones to the Sabine Parish Library Board for another five-year term ending May 17, 2024.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

12. Review Bids Received and Award Contract for New Accounting Software

The Sabine Parish Police Jury has requested proposals for accounting software. Sealed proposals were received by the jury until 10:00 a.m. on May 10th, 2019. The following proposals were received:

Vendor:			Cost:
Kerr Consulting			\$37,614.55
CentralSquare Technologies			No Bid
Software & Services			\$61,501.00

Harris Local Government			\$61,425.00
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Secretary Treasurer Weatherford recommended accepting the proposal from Kerr Consulting.

Resolution No. 8310

Motion by Ruffin and seconded by Brown to accept the proposal from Kerr Consulting in the amount of \$37,614.55 for accounting software.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

13. Consider the Transfer of \$400,000 from the General Fund to the Individual Road Funds

Because of excessive rains this year, Mr. McCormic proposed transferring funds from the General Fund to the individual road districts to assist in road repairs. He presented a power-point presentation to the jury detailing three possible methods for allocation of the funds to be transferred from the General Fund:

1. Equally by individual road district
2. Equally by road crew
3. By miles of roads within the individual road district

Mr. McCormic recommended dividing the funds transferred either by the road district or per mile basis.

Mr. Ebarb moved that the jury transfer \$400,000 to the individual road districts to be divided equally by road district and that an additional \$200,000 be transferred from the General Fund to the Parish Transportation Act Fund for use on the priority list. There was no second to this motion.

The following resolution was offered by Ruffin and seconded by Garcie:

BE IT RESOLVED, that the Sabine Parish Police Jury transfer \$400,000 to the individual road districts to be divided equally by road crew (seven (7) equal parts).

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
Willes Funderburk	X			
Mike McCormic		X		
Charlie Brown		X		
William E. Ruffin	X			
Ronald L. Bison		X		
Eric Garcie	X			
Ricky Sepulvado		X		
Kenneth M. Ebarb		X		
Randy Byrd		X		

And the resolution was declared defeated on this, the 14th day of May 2019.

Resolution No. 8311

The following resolution was offered by McCormic and seconded by Ebarb:

BE IT RESOLVED, that the Sabine Parish Police Jury transfer \$400,000 to the individual road districts to be divided equally by road district (ten (10) equal parts).

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
Willes Funderburk		X		
Mike McCormic	X			
Charlie Brown	X			
William E. Ruffin		X		
Ronald L. Bison	X			
Eric Garcie		X		
Ricky Sepulvado	X			
Kenneth M. Ebarb	X			
Randy Byrd	X			

And the resolution was declared adopted on this, the 14th day of May 2019.

14. Review Bids Received for Purchase of End-Dump Trailer

The Sabine Parish Police Jury advertised for sealed bids for an End Dump Trailer until 10:00a.m. on April 24, 2019.

Two sealed bids were received:

Vendor:	Amount:
Bruckner's	\$39,250.00
Brazos Trailer Manufacturing, LLC	\$35,850.00

Bobby Hughes, the Parish Road Superintendent recommended purchasing the trailer from Brazos Trailer Manufacturing, LLC for \$35,850.00.

Resolution No. 8312

Motion by Ruffin and seconded by Sepulvado to accept the proposal from Brazos Trailer Manufacturing LLC in the amount of \$35,850.00 for an End Dump Trailer.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

15. Consider a Policy for Pipelines Crossing Parish Roads

During the April 17, 2019 meeting, the jury tabled consideration of a policy for pipelines crossing parish roads and referred the question to the Road and Shop Committee.

Mr. Sepulvado, Chairman of the Road and Shop Committee, informed the jury that he had spoken with Mr. Steve Brown, DeSoto Parish Administrator, concerning the DeSoto Parish's policy for pipeline crossings. Mr. Sepulvado agreed to meet with Mr. Brown and draft a policy for pipelines crossing parish roads.

Resolution No. 8313

Motion by Byrd and seconded by Ebarb to table consideration of a policy for pipelines crossing parish roads until the next regularly scheduled meeting on June 19, 2019.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

16. Consider the Creation of a Position for a "Master Mechanic"

Mr. Bobby Hughes, Parish Road Superintendent, addressed the jury and presented each juror a copy of a draft job description for the position of "master mechanic". There was a general discussion of the advantages and limitations of hiring a "master mechanic" who has a broad knowledge and experience in equipment repairs.

Resolution No. 8314

The following resolution was offered by McCormic and seconded by Ebarb:

BE IT RESOLVED, to create a job position for a “master mechanic”, and

BE IT FURTHER RESOLVED, that the position of “master mechanic” have a beginning rate of pay of twenty-five dollars (\$25.00) to twenty-eight dollars (\$28.00) per hour, and

BE IT FURTHER RESOLVED, that the position of “master mechanic” participate in the normal STEP Plan, and

BE IT FURTHER RESOLVED, that the Parish Road Superintendent is hereby authorized to hire a full-time “master mechanic” subject to him passing the normal physical and drug test and subject to the normal six-month probationary period.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

17. Discuss Ammie Lane

Mr. Bobby Hughes, Parish Road Superintendent, addressed the jury concerning the possible abandonment of Ammie Lane. He noted that he had contacted four landowners adjoining Ammie Lane but had received only one response to his correspondence. That response supported abandonment of the road.

Mr. Ebarb asked Mr. Hughes to review Ammie Lane to determine if it meets the criteria adopted by the police jury to determine if a road serves a public purpose.

Mr. Sepulvado recommended that the proposed abandonment of Ammie Lane and any future proposed abandonment be processed through the Road and Shop Committee. He stated that the Road and Shop Committee will work with Mr. Hughes and make a recommendation concerning Ammie Lane at the next regularly scheduled meeting.

Resolution No. 8315

Motion by McCormic and seconded by Funderburk to table consideration of the abandonment of Ammie Lane until the next regularly scheduled meeting on June 19, 2019.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

18. Authorize Payment of Approved Bills

Resolution No. 8316

Motion by Brown and seconded by Funderburk to pay the approved bills.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

19. Appropriate Sales Tax Transfer for May Operations (\$230,000)

Resolution No. 8317

Motion by Ruffin and seconded by Garcie to appropriate and transfer \$230,000.00 from the Sales Tax Fund to the Parishwide Transportation Fund for May 2019 operations.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

20. Committee Reports

Courthouse and Jail Committee:

Mr. Sepulvado informed the jury that construction of a metal roof for the Office of Emergency Preparedness Building is scheduled to begin within the next couple of weeks. He also reminded the jury that renovation of the elevator in the courthouse is scheduled to begin on May 29th.

21. Operations

Parish Road Superintendent, Bobby Hughes, noted that a part-time dump site manager has been hired.

22. Adjournment

Resolution No. 8318

Motion by Ebarb and seconded by Ruffin to adjourn.

The voting was as follows:

Yeas: 9 Nays: 0 Absent: 0

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ronald L. Bison
Ronald L. Bison
President